

# PRE-INSPECTION

## Checklist

### EVERYTHING YOU NEED TO PREPARE YOUR PROPERTY FOR INSPECTION DAY

#### CLEAN

- Floor tiles and grout as needed
- Deep clean all major appliances
- Kitchen exhaust hood
- Cabinet fronts
- Dust shelving and ceiling fans
- Door and doorknobs
- Polish wood furniture
- Vacuum carpets and rugs
- Switch plates and outlet plugs
- Mop floors
- Blinds and curtains
- Baseboards and trim
- Filters and vents
- Windows and window wells
- Have carpets professionally cleaned
- Clean all patio furniture and patio area
- Have any fireplaces professionally cleaned

#### PROVIDE ACCESS TO

- The attic
- The garage
- Furnace and water heater rooms
- Basement
- Underneath sinks

#### GENERAL TASKS

- Look for leaks and water damage
- Take care of bug problems
- Make sure toilets are working properly
- Test smoke and carbon detectors
- Turn on all pilot lights
- Make sure doors are in working condition
- Replace air filters
- Ensure fuse box is properly labeled
- Replace any broken light bulbs
- Replace any missing roof shingles

#### EXTERIOR

- Mow lawn, trim corners, trees & shrubs
- Pressure wash deck, patio & garage
- Repair exterior masonry cracks
- Weed and add fresh mulch
- Make sure the doorbell is working
- Ensure outdoor lights are working

#### INSPECTION DAY

- Plan to leave the house for 3-5hrs
- Don't turn off utilities
- Empty all major appliances
- Unlock any gates or other areas
- Leave keys for access to all rooms